

Frontenac Rifle And Pistol Club

Annual General Meeting

24 September 2023

Minutes

Members of the BoD:

Present:

Kyle Voigt - President

Steve Chappelle -Vice-president

Henri Cardinal – Secretary

Linda Cooper - Treasurer

Mike Hill -Director

Mark Bennett -Director

Matthew Cooper -Director

Damon Harvey -Director

Don Collins - Director

Members: 27 members attended the meeting, as per the attendance sheet.

Proxies: 83 proxies were returned by the membership.

Call to Order:

There being enough members and proxies to form a quorum, the President called the meeting to order at 13:30

Agenda:

The President made a brief opening remark and presented the agenda for the meeting.

Minutes of the 2022 AGM:

The President presented the minutes of the 2022 AGM and asked for a vote to adopt. **George Gaudet**, seconded by **Al Baldry**, proposed the adoption of the minutes as presented. 27 in person for, 75 proxies for, 8 proxies abstention.

Carried

Status of membership:

Henri Cardinal presented the status of the membership and the breakdown of the membership by category.

Waiting List Status:

Henri Cardinal informed the membership about the state of the waiting list and the intake of new members since the last AGM, as well as the plan to manage the waiting list.

Financial Report:

Kyle Voigt and Linda Cooper presented the status of the club's finances and a detailed breakdown of the revenues and expenses. She then asked for a vote to adopt the financial statement. **George Gaudet**, seconded by **Kerry Mould** proposed the adoption of the financial statement as presented. 27 in-person votes and 74 proxies in favor, 9 proxies abstention.

Carried

Budget Forecast of the minimum operating expenses:

The forecast for the minimum operating expenses for the fiscal year 2023-2024 remains the same as last year's, \$63,000.00.

Completed Projects:

Kyle Voigt presented the list of the projects completed in the past year:

Construction of a ground baffle on A-2, a new requirement from the CFO, was completed at the cost of \$5,146.00.

The East extremity of the 50 yards intermediate backstop on A-1 was deteriorating. It was excavated, and shored up with a sturdy wood sidewall. Cost \$4,100.00

Proposed/Ongoing Projects:

Kyle Voigt ran through a list of possible projects for the club:

Work on the North range is currently on hold, since the CFO informed us that we would now require the city's authorization to add a range to our property.

The new website is nearing completion and will offer a new look as well as a number of additional services.

The Bunker structure is causing concerns and will have to be rebuilt. Direction is being sought from the CFO as to the acceptable structures and materials, with the aim of replacing the actual structure with a durable and practical one.

Kerry Mould, seconded by **Luke Harvey**, proposed that the BoD proceed with getting submissions and contracting the replacement of the Bunker structure.

27 in-person votes in favor.

Carried

A member requested that the walkway on A-1 be made more accessible for individuals with mobility issues. The BoD will evaluate the possibility of having the walkway paved or made of concrete so as to make it easier for members to access the targets.

Election to the BoD:

This year, three directors were up for election: Steve Chappelle, Henri Cardinal and Don Collins. Steve Chappelle and Henri Cardinal had decided not to run for reelection. Don Collins and five members had proposed their candidacy. The AGM was suspended to proceed with the election.

Members of the BoD that were not up for election supervised the vote and counted the ballots. George Gaudet, attended as a representative of the membership.

Results of the election:

At the end of the count, Kyle Voigt recalled the meeting and informed the members present of the results.

The three candidates that received the most votes were;

Don Collins, Peter Leong , Tamara Voigt.

Motion to adopt the results;

The president asked for a motion to adopt the results of the vote. **Mark Graham**, seconded by **Bruce Penney** proposed the adoption of the results and the election of the successful candidates to the BoD.

Carried

Motion to destroy the ballots:

As per current club policy, the President asked for a motion to allow the destruction of the ballots. **Mike Hill**, seconded by **Don Collins** proposed that the ballots be destroyed.

Carried

Review of the matches held at FRPC in 2022-2023:

The membership was informed of the club matches that were held at FRPC during the past year.

New Issues:

Members present at the meeting brought forward some issues of concern:

400 yards Camera: A members brought up the issue that he is having a hard time connecting with the 400 yards camera and that contact is unreliable. The issue is possibly one of a weak internet connection. The BoD will investigate.

Adjournment:

There being no further issues to discuss, **Clark Beamish**, seconded by **Keith Neumark** proposed the adjournment of the AGM at 15:00.

Carried

Kyle Voigt, President

hc/AGM2023

Agenda for AGM 2023.....

- Opening Remarks – by President, Kyle Voigt
- Confirm quorum for meeting and approve this Agenda
- Approval of last year's AGM Minutes (# in-person & proxies) (as posted on website under 'members section' for review)
- Membership numbers & Waiting list – Overview - Henri Cardinal
- Financial Reports for 2022-2023 year - Linda Cooper
- Approval of Y-E 2023 Financial Reports (by in-person & proxies)
- Projected Minimum Operating Costs
- Review of completed Projects – Last Fiscal Year
- Proposed/Possible Projects for 2023-2024
- Elections to Board of Directors
- Report of 2022-23 Club Match winners
- Q. & A. followed by Motion to Adjourn

Operating Statement for: 2022-2023		(HST not included)	HST included in these figures
Revenues			
Membership Fees	\$108,698.68		
Facility Rentals	\$96,319.64		CSC; OPP; KPS; BRINKS; CBSA
Match Revenues	\$4,123.78		Includes Indoor/outdoor IPSC , ICORE and misc. club matches
Other Revenue	\$3,524.14		Interest earned, late fees, Club swag sales
TOTAL REVENUE	\$212,666.24		
Expenses			
Indoor Range	\$6,096.63		Propane \$ 4,200.; HVAC repair \$700.
Outdoor Ranges	\$14,120.44		incl. Weed control: Sand: Toilets: & Club steel targets \$7,800
Building \ Property Expenses \ Mtce.	\$28,431.52		Plowing + grass cutting \$12,450.; Dig. Security \$2,500. ; Dumpsters \$ 3,600.
Special Projects: A1 berm & A2 ground baffles	\$9,312.17		A1 \$4,100; A2 \$5,146
Donations	\$35,000.00		Supporting CCFR; CSSA legal funds
Promo/ Prizes / Volunteer appreciation / reimbursements	\$1,567.74		Gas cards; club caps/shirts;
Office Expenses	\$19,341.65		Website \$13,435.; Internet \$1,300.; Stamps \$1,400. ; KKP \$1,200. ; P.O. Box \$200.
Accounting \ Professional Fees	\$4,717.00		Withey Acc'tg \$1,200. ; Bookkeeping \$ 3,500.00.
Insurance	\$16,487.44		Members. Ins \$9,205. ; Property ins. \$7,282..
Bank Charges \ Admin..	\$420.31		
Taxes (Property)	\$5,561.84		
Utilities (Oil Heat \ Hydro)	\$4,848.44		Oil Heating + Hydro
Match Expenses (net):	\$2,766.69		Incl. 2018 pre-paid IPSC Lvl II prize expense
TOTAL EXPENSES	\$148,671.87		
NET SURPLUS	\$63,994.37		per Statement of Operations & Equity at April 30, 2023
HST payable for May to Apr 2023	\$18,789.24		Paid quarterly \$13,500. Balance paid on filing= \$5,289.24
LC/Year end Apr 30 2023			